



## TECHNICAL ADVISORY COMMITTEE MEETING NOTICE & AGENDA

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**DATE & TIME:** Thursday, October 12, 2017 • 9:00 AM – 12:15 PM  
**LOCATION:** WCCTAC Offices • 6333 Potrero Ave. at San Pablo Avenue, El Cerrito, CA 94530  
**TRANSIT OPTIONS:** Accessible by AC Transit #72, #72R, #72M & El Cerrito del Norte BART Station

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**1. CALL TO ORDER and SELF-INTRODUCTIONS**

*Estimated Time\*:* 9:00 am (5 minutes)

**2. PUBLIC COMMENT**

*Estimated Time\*:* 9:05 am (5 minutes)

*The public is welcome to address the TAC on any item that is not listed on the agenda. Please fill out a speaker card and hand it to staff. Please limit your comments to 3 minutes. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The WCCTAC TAC may direct staff to investigate and/or schedule certain matters for consideration at a future TAC meeting.*

**3. CONSENT CALENDAR**

*Estimated Time\*:* 9:10 am (5 minutes)

**A. Minutes & Sign in Sheet from September 14, 2017**

*Recommendation:* Approve as presented.

*Attachment:* Yes.

**4. REGULAR AGENDA ITEMS**

**A. San Pablo Avenue Multi-modal Corridor Study Update**

*Description:* While the first TAC meeting for this study won't occur until December, ACTC staff, who is managing the study, wanted to provide an update and learn about key stakeholders, issues, and concerns in Contra Costa County.

*Recommendation:* Receive update and provide feedback.

*Attachment:* No.

*Presenter/Lead Staff:* Carolyn Clevenger, ACTC

*Estimated Time\*:* 9:15 am (30 minutes)

El Cerrito

Hercules

Pinole

Richmond

San Pablo

Contra Costa  
County

AC Transit

BART

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- B. SB1: Review Guidelines for Local Streets and Roads Program**  
*Description:* The State has issued new guidelines for accessing funding for SB1's Local Streets and Roads Program. The presentation will review the new requirements.  
*Recommendation:* Receive presentation.  
*Attachment:* Yes: Maintenance of Effort requirement letter and link to project list form: [http://www.catc.ca.gov/programs/SB\\_1/LSR\\_Project\\_List\(2\).xism](http://www.catc.ca.gov/programs/SB_1/LSR_Project_List(2).xism)  
*Presenter/Lead Staff:* Stephanie Hu, CCTA  
*Estimated Time\*:* 9:45 am (10 minutes)
- C. SB1's Sustainable Transportation Planning Grant: WCCTAC Application**  
*Description:* WCCTAC intends to submit an application to Caltrans on October 20 seeking funds to advance the Express Bus alternative included in the West County High Capacity Transit Study. WCCTAC staff foresee partnering with member agencies, as well as CCTA, ACTC, and the cities of Berkeley, Emeryville and Oakland. WCCTAC staff will be seeking letters of support for the application.  
*Recommendation:* Information only.  
*Attachment:* No.  
*Presenter/Lead Staff:* Leah Greenblat, WCCTAC Project Manager  
*Estimated Time\*:* 9:55 am (5 minutes)
- D. I-80 ICM TAC: Check-in**  
*Description:* In conjunction with the implementation of the I-80 ICM Project, Caltrans established a Technical Advisory Committee (TAC) composed of local agency staff along the I-80 corridor. The group meets regularly and WCCTAC staff wants to hear from local staff whether its an effective forum for addressing their agencies' concerns and identify any outstanding issues that need addressing.  
*Recommendation:* Discuss and provide input.  
*Attachment:* No.  
*Presenter/Lead Staff:* Leah Greenblat, WCCTAC Project Manager  
*Estimated Time\*:* 10:00 am (15 minutes)
- E. September 29, 2017 Board Meeting Follow-Up: I-80 Policy Subcommittee**  
*Description:* In response to a presentation by Caltrans' Sean Nozzari, the Board agreed to form an I-80 subcommittee.  
*Recommendation:* Discuss and provide guidance  
*Attachment:* No.  
*Presenter/Lead Staff:* John Nemeth, Executive Director  
*Estimated Time\*:* 10:15 am (15 minutes)

## 5. STANDING ITEMS

### A. Technical Coordinating Committee (TCC) Report

*Description:* The September TCC meeting was cancelled.

*Recommendation:* Receive update.

*Attachment:* No.

*Presenter/Lead Staff:* WCCTAC's TCC Representatives & WCCTAC Staff

*Estimated Time\*:* 10:30 am (5 minutes)

### B. Staff and TAC Member Announcements.

- a. *Description:* Veterans Day is observed this year on Friday, November 10. Some jurisdictions may have alternative work schedules and close their offices on Fridays. In this case due to the holiday, their offices could also be closed on Thursday November 9, which is the next regularly scheduled TAC meeting. Alternative meeting dates could be Wednesday, November 8 or Thursday, November 16.

*Recommendation:* Indicate to WCCTAC staff if there might be a scheduling conflict with the upcoming November 9, 2017 TAC meeting and which alternative date might work best.

*Attachment:* No.

*Presenter/Lead Staff:* John Nemeth, Executive Director

*Estimated Time\*:* 10:35 am (5 minutes)

- b. *Description:* WCCTAC's TDM Project Manager, Danelle Carey, has accepted a new position heading up a TDM program in Washington D.C. WCCTAC wishes her well in this exciting new endeavor. As a result of Danelle's upcoming departure, WCCTAC is currently recruiting for a new TDM Project Manager. This is a full-time, benefitted position. Applications are due on October 23, 2017 by the close of business.

*Recommendation:* Distribute the WCCTAC TDM Project Manager job announcement.

*Attachment:* Yes

*Presenter/Lead Staff:* John Nemeth, Executive Director

*Estimated Time\*:* 10:40 am (5 minutes)

## 6. SPECIAL DISCUSSION ITEMS

### A. CCTA Countywide Pedestrian and Bicycle Plan Update

*Description:* CCTA staff and its consultant will discuss the Countywide Bicycle and Pedestrian Plan update. They will review the information collected thus far on existing conditions and current plans in Contra Costa and are also seeking input from the TAC.

*Recommendation:* Receive update and provide feedback.

*Attachment:* Yes. Please review the white paper available under the Documents tab of the study's website at <http://keepcontracostamoving.net/>

*Presenter/Lead Staff:* Brad Beck, CCTA

*Estimated Time\*:* 10:45 am (90 minutes)

## 7. ADJOURNMENT

*Description / Recommendation:* Adjourn to the next regularly scheduled meeting of the TAC on Thursday, November 9, 2017. (The next regular meeting of the WCCTAC Board is Friday, October 27, 2017.)

*Estimated Time\*:* 12:15 pm

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC TAC meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
  - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
  - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's office.
  - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
  - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.
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## WCCTAC TAC Meeting Minutes

El Cerrito

**MEETING DATE:** September 14, 2017

Hercules

**MEMBERS PRESENT:** Barbara Hawkins, John Cunningham, Denee Evans, Lori Reese-Brown, Nikki Foletta, Robert Thompson, Nathan Landau, Winston Rhodes, Coire Reilly

Pinole

**GUESTS:** Bill Pinkham, Carol Huang, Julie Morgan, Francisco Martinez

**STAFF PRESENT:** John Nemeth, Leah Greenblat, Joanna Pallock, Danelle Carey

Richmond

**ACTIONS LISTED BY:** WCCTAC Staff

**ADJOURN:** 11:00 a.m.

San Pablo

ITEM/DISCUSSION	ACTION/SUMMARY
1. Minutes	Adopted action minutes.
2. STMP Nexus Study Update	Julie Morgan and Francisco Martinez from Fehr and Peers reviewed the three memos included in the packet: Potential New Project Criteria, Existing Conditions, and Growth Projections. Members gave feedback. Mike Roberts proposed, and Barbara Hawkins seconded, to assume a housing projections for subregion of .9% growth and a job projection at 1.2%. Other members concurred and none were opposed.
3. STMP Funding Request: BART	BART is asking for \$1M in STMP funds for the Del Norte BART Station Modernization Project. The Board had previously given this project "priority consideration" for STMP funds. TAC Members supported a recommendation to the WCCTAC Board for this STMP allocation.

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4. Electric Vehicle Charging Opportunities	Danelle Carey explained the Air District has funding for EV charging stations. If interested, TAC members were asked to contact Danelle before June 2018.
5. TCC Report and Selection of a Representative and an Alternate	Elections were held to appoint TCC representatives to replace Barbara Hawkins and add an alternate. Lori Reese Brown will be the TCC representative and Denee Evans will be the alternate.

Sign in Sheet for the WCCTAC Technical Advisory Committee Meeting

WCCTAC TAC	INITIALS	AGENCY	EMAIL	PHONE
Lori Reese Brown	LRB	Richmond	Lori_reese-brown@ci.richmond.ca.us	510.620.6869
Yader Bermudez		Richmond	Yader_berumudez@ci.richmond.ca.us	510.774.6300
John Cunningham	JL	CCC CD	John.cunningham@dcd.cccounty.us	925.674.7833
Nikki Foletta	NF	BART	nfoletta@bart.gov	925.256.4729
Deneé Evans	DE	Richmond	Denee.evans@ci.richmond.ca.us	510.621.1718
Barbara Hawkins	BH	City San Pablo	Barbarah@sanpabloca.gov	510.215.3061
Nathan Landau	NL	AC Transit	NLandau@actransit.org	510.891.4792
Tamara Miller		Pinole	tmiller@ci.pinole.ca.us	510.724.9010
Melanie Mintz		El Cerrito	mmintz@ci.el-cerrito.ca.us	510.215.4330
Yvettah Ortiz		El Cerrito	yortiz@ci.el-cerrito.ca.us	510.215.4345
Coire Reilly	CR	CCHS	coire.reilly@hsd.cccounty.us	925.313.6252
Winston Rhodes	WR	Pinole	wrhodes@ci.pinole.ca.us	510.724.9832
Mike Roberts		Hercules	miker@ci.hercules.ca.us	510.799.8241
Robert Sarmiento		CCC CD	robert.sarmiento@dcd.cccounty.us	925.674.7822
Julia Schnell		WestCAT	julia@westcat.org	510.724.3331
Holly Smith		Hercules	hsmyth@ci.hercules.ca.us	510.245.6531
Steven Tam		Richmond	steven_tam@ci.richmond.ca.us	510.307.8091
Michael Tanner		BART	mtanner@bart.gov	
Robert Thompson		WestCAT	rob@westcat.org	510.724.3331
Ryan Greene-Roesel		BART	rgreene@bart.gov	510.287.4797
<b>WCCTAC STAFF</b>				
Danelle Carey		WCCTAC	dcarey@wcctac.org	510.210.5932
Leah Greenblat		WCCTAC	lgreenblath@wcctac.org	510.210.5935
Valerie Jenkins		WCCTAC	vjenkins@wcctac.org	510.210.5931
John Nemeth		WCCTAC	jnemeth@wcctac.org	510.210.5933
Joanna Pallock		WCCTAC	jpallcock@wcctac.org	510.210.5934
<b>CCTA STAFF</b>				
Brad Beck		CCTA	bbeck@ccta.net	925.256.4726
Peter Engel		CCTA	pengel@ccta.net	925.256.4741
Matt Kelly		CCTA	mkelly@ccta.net	925.256.4730
Hisham Noeimi		CCTA	hnoeimi@ccta.net	925.256.4731
<b>JURISDICTION AGENCY STAFF</b>				
Charlie Anderson		WESTCAT	charlie@westcat.org	510.724.3331
Aleida Andrino-Chavez		Albany	achavez@albanyca.org	510.528.5759
Jim Cunradi		AC Transit	jcunradi@actransit.org	510.891.4841
Deidre Heitman		BART	dheitma@bart.gov	510.287.4796
Michelle Rodriguez		San Pablo	micheller@sanpablo.gov	510.215.3031
Robert Del Rosario		AC Transit	rdelfosa@actransit.org	510.891.4734
Rod Simpson		City San Pablo	Rods@sanpablo.gov	510.215.3036
Lina Velasco		Richmond	lina_velasco@ci.richmond.ca.us	510.620.6841
<b>GUEST</b>				
Dave Campbell		Bike East Bay	dave@bikeeastbay.org	510.701.5971
Bill Pinkham		CBPAC Rep	Bpinkham3@gmail.com	510.734.8532
Rita Xavier		San Pablo Res.		







**BETTY T. YEE**  
**California State Controller**

August 31, 2017

Ms. Vanessa Martinez  
Assistant Finance Director  
City of Adelanto  
11600 Air Expressway  
Adelanto, CA 92301

Re: Road Maintenance and Rehabilitation Program  
Maintenance-of-Effort Requirements Calculation

Dear Ms. Martinez:

On April 28, 2017, the Governor signed Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), known as the Road Repair and Accountability Act of 2017. SB 1 was enacted to address basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local streets and road system.

Beginning November 1, 2017, SB 1 taxes and fees will be deposited into the newly created Road Maintenance and Rehabilitation Account (RMRA). This will result in more than double the total amount of state local streets and roads funding apportioned annually to cities and counties by the State Controller's Office (SCO) for road maintenance and rehabilitation.

Expenditure authorities for RMRA funding is governed by Article XIX of the California Constitution; Revenue and Taxation Code, Division 2, Part 5, Chapter 6, section 11051; and Streets and Highways Code, Chapter 2, Division 3, section 2030 (b).

To receive the RMRA apportionments, cities and counties have a maintenance-of-effort (MOE) requirement established in Streets and Highways Code section 2036 which specifies that cities and counties must annually expend from their discretionary expenditures for street and transportation purposes an amount not less than the annual average of their discretionary expenditures during fiscal year (FY) 2009-10, FY 2010-11, and FY 2011-12, as reported to the SCO pursuant to Streets and Highways Code section 2151.

RMRA funds are subject to audit by the SCO for compliance with Article XIX of the California Constitution, Revenue and Taxation Code section 11051, and Streets and Highways Code sections 2036 and 2151.

Attached is a Calculation Summary Sheet of the City of Adelanto's MOE. This sheet contains expenditure amounts funded by discretionary sources certified by the city's fiscal officer in its Annual Street Report (ASR) to the SCO.

Please review the Calculation Summary Sheet and do one of the following:

- Certify the amounts as reported in the ASR; or
- Request additional SCO review with proposed adjustments.

City-certified amounts may be subject to additional review by the SCO prior to finalizing the MOE amount, pursuant to Streets and Highways Code 2036(d). Our office will contact you if further review is needed.

For any proposed adjustments, please provide the following:

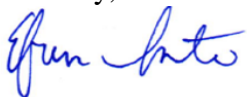
- Documentation and/or worksheet calculation to support the original submitted expenditures
- Documentation to support proposed adjustments.

Return the completed Calculation Summary Sheet by **October 16, 2017**, to:

State Controller's Office  
Division of Audits  
Marty Namjou, Audit Manager  
PO Box 942850  
Sacramento, CA 94250-5874

If you have any questions, please contact Mr. Namjou by telephone at (916) 327-3928 or by email at [AUDstreetsroads@sco.ca.gov](mailto:AUDstreetsroads@sco.ca.gov).

Sincerely,



EFREN LOSTE, Chief  
Local Government Audits Bureau

Attachment

**ROAD MAINTENANCE AND REHABILITATION PROGRAM  
MAINTENANCE-OF-EFFORT  
CALCULATION SUMMARY SHEET**

City of Adelanto

**SCHEDULE OF EXPENDITURES  
AS REPORTED TO THE STATE CONTROLLER  
PURSUANT TO STREETS AND HIGHWAYS CODE SECTIONS 2151 and 2152**

**DISCRETIONARY FUND EXPENDITURES FOR  
FISCAL YEAR (FY) 2009-10, FY 2010-11, and FY 2011-12**

	FY 2009-10	FY 2010-11	FY 2011-12	AVERAGE
<b>EXPENDITURES PER ARR</b>	<b>\$339,193.00</b>	<b>\$472,925.00</b>	<b>\$248,691.00</b>	<b>\$353,603.00</b>
<b>ADJUSTMENTS DELETIONS :</b>				
<b>ADDITIONS:</b>				
<b>ADJUSTED</b>				

I HEREBY CERTIFY, to the best of my knowledge and belief, that the total discretionary street purpose expenditure amounts reported herein are reported accurately in accordance with the requirements as prescribed by the State Controller.

I am requesting additional review by the SCO of the proposed adjustments.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

I HEREBY CERTIFY, that the above MOE calculations have been reviewed and approved by the SCO.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

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# CBPP STRATEGIC OPTIONS WHITE PAPER





This white paper identifies potential new strategies and approaches that the Contra Costa Transportation Authority (CCTA or the Authority) could incorporate into the update to the Contra Costa Countywide Bicycle and Pedestrian Plan (CBPP). These strategies and approaches reflect recent trends in bicycle and pedestrian planning and new policies and best practices developed since the 2009 adoption of the the last CBPP update. They include the concept of a low stress bicycling backbone network, the addition of Class IV bikeways — aka cycletracks or protected bike lanes — and the Caltrans endorsement of the Urban Bikeway Design Guide developed by the National Association of City Transportation Officials (NACTO).

The Strategic Options White Paper organizes these new strategies in bicycle and pedestrian planning and potential areas of focus for the CBPP update, within the following categories: Collaborate, Prioritize, Innovate, Improve, Involve, and Track. The table below presents the specific strategies that fall under each category, which are described in more detail in the white paper.

CCTA is looking for feedback from the Technical Advisory Committees of the four Regional Transportation Planning Committees (RTPC TACs) on the strategies presented in the paper to help frame the CBPP update contents and goals. Please review the menu of strategies available for the update, as presented in the table and described in the white paper, and identify which strategies are of low, medium, or high importance. Based on input from the RTPC TACs and other stakeholders, CCTA will select the strategies to be proposed in the draft update to the CBPP.

**Table 1: Candidate Best Practices for Consideration in CBPP Update – Categories and Strategies**

CATEGORY	STRATEGIES	IMPORTANCE RANK (LOW, MED, HIGH) / COMMENTS
 <b>COLLABORATE</b>	1. Regional Backbone Bikeway Network Planning	
	2. Complete Streets Corridor Studies	
	3. Curbside Management with TNCs and Bus/Bike Interface	
 <b>PRIORITIZE</b>	1. Project Prioritization Criteria for Funding	
	2. Establish Performance Metrics	
	3. Consider Equity in Funding Decisions	
	4. Mode Shift and VMT Reduction	
	5. Vision Zero and Systemic Safety	

 <b>INNOVATE</b>	1. Incorporate Best Practice Design Guidelines	
	2. Pedestrian Crossing Toolkit & Applications	
	3. Bicycle Parking Guidelines	
	4. Bike Share (and e-Bikes)	
	5. Bicycle Superhighways	
	6. Protected Intersection Treatments	
	7. Separated Bikeways (Class IV)	
	8. Pedestrian Hybrid Beacons and Rectangular Rapid Flashing Beacons	
	9. Accommodating Bicyclists & Pedestrians at Interchanges	
	10. Innovative Funding Strategies	
 <b>IMPROVE</b>	1. Quick-build Projects	
	2. Road Diets to Accommodate Bikeway Facilities	
 <b>INVOLVE</b>	1. Innovative Public Engagement Strategies	
	2. Technical Assistance for Local Jurisdictions	
 <b>TRACK</b>	1. Data Collection and System Monitoring (Big Data Options)	

